



# Photos Training



Photos on macOS Catalina has been majorly improved to view your photos in a state that is more inviting and easier to navigate. Now you are able to use better search methods to find your favourite shots or organise these photos with albums and smart albums.

Edit your images to perfection with additional editing tools and if you don't think your work is fabulous enough then simply revert back to the original state of the edited photo. Sync your entire library to it's precise state across your iPads, iPhones and even your Apple TV.

**Prerequisite:** Candidate must have a basic understanding of the macOS.  
Personal Mac must have macOS Catalina.

**Duration:** 3 Hours

- **Getting started:**
  - Understanding photo formats
  - Application layout
- **Importing photos:**
  - Library options
  - Using camera / iPad
  - Folders / storage device
  - Photo Stream
- **View photos:**
  - By year
  - By location
  - By date
  - Show metadata
- **Organizing photo:**
  - Group photos into albums
  - Group photos into smart albums
- **Editing photos:**
  - Enhance tool
  - Crop & Rotate option
  - Filters
  - Adjustments
  - Retouch brush
  - Removing red eye
- **Projects:**
  - Creating a slideshow
- **Sharing & exporting photos:**
  - Change sharing options
  - Email photos
  - Airdrop photos
  - Adding photos to Messages
  - Adding photos to Facebook
  - Creating an iCloud share
  - Export options